STANDARD FORM NO. 64

Approved For Release 1999/09/20: CIA-RDP78-03568A001000030042-1 UNITED STATES GOVERNMENT

TO

: Classification and Wage Division

DATE: 19 July 1954

ATTN

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: Personnel Officer, Administrative Staff, ORR FROM

SUBJECT: T/O Position Change

1. This Office requests that the position of Secretary-Typist. slot No. F-1157 in the Ferrous Metals Branch, Materials Division, ORR, be changed to Secretary-Steno at the same grade level.

The present incumbent, is fully qualified as a stenographer, and it has been established that this skill is required by this Branch in this position.

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